

FIELD MANAGEMENT COUNCIL MEETING MINUTES

January 5, 2001

Attendees:

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| T. J. Glauthier, S-2 Ernest Moniz, S-3 John Gordon, NNSA Merna Hurd, S-2 David Heyman Andrew Lundquist, PTT * Paul Longworth, PTT* Mike Telson, CFO Ralph Erickson, DP Eric Schweitzer, DP Dan Reicher, EE-1 Abe Haspel, EE | Steve Cary, EH Carolyn Huntoon, EM-1 Michael Oldham, EM David Klaus, MA-1 Jim Powers, MA Steve Smith, MA Bob Knipp, NE-1 Bob DeGrasse, NNSA Cheryl Fitzgerald, NN Bob Knipp, NE Mike Kilpatrick, OA-1 Glenn Podonsky, OA | Sandra Waisley, RW Jim Decker, SC Milt Johnson, SC Eugene Habiger, SO-1 Pat Daly, SO Camille Yuan Soo-Hoo, Oakland Operations Office * Presidential Transition Team |
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OPENING REMARKS

Lead Executive: Deputy Secretary

The Deputy Secretary welcomed attendees to the last FMC meeting for this administration, and asked that they introduce themselves.

- He noted that there were two weeks left to wrap things up before the advent of the new administration.
- He introduced the Transition Team members and briefly explained the FMC meetings and review process to them.

TRANSITION

Lead Executive: Deputy Secretary

The Deputy Secretary congratulated David Klaus and Jim Powers of MA for their support of the Transition Team, and asked that any problems on either side be brought to his prompt attention.

Andrew Lundquist, leader of the Transition Team, thanked the Deputy Secretary and all those making this a smooth transition. He made the following points:

- Transition was working on a compressed time schedule.
- Speculated that January 18 or 19 were likely dates for Secretary designate Abraham's confirmation hearings.
- Abraham will likely bring into the Department several of his Senate staffers, and no other positions will be filled until he is confirmed.
- Currently, dissolution of the Transition Team is planned for January 20.

FY 2002 BUDGET

Lead Executive: Mike Telson

- Mike Telson briefed the Council and Transition Team on the schedule for the FY 2002 budget. He noted that his staff is ready to brief the incoming administration. He stressed to the Transition Team that final budget decisions by the new administration need to be made by mid March, 2001. He also stressed that the FY 2002 budget was base lined with the FY 2001 budget, and there should be no surprises.
- The Deputy Secretary stated the Department's "no surprises policy" is reflected in the CFO's Program Adverse Impact Notices (PAIN) reports. These give advanced notice of possible reprogramming needs. The Deputy Secretary plans to meet with the programs in order to develop an overall assessment of their budget activities to present to the new administration.

STATUS OF SECRETARIAL INITIATIVE and MISSION PRIORITIES

Lead Executive: Deputy Secretary

- The Deputy Secretary thanked the programs and staff offices for their accomplishments to date, and underscored the importance of wrapping up their commitments.
- The next reporting date is January 11, 2001.

GREEN TAG POWER

Lead Executive: T.J. Glauthier

- The Deputy Secretary wants the Department to set an example for the rest of the government on purchase of Green Power.
- There is an Executive Order and Secretarial Guidance setting specific goals for 2005 and 2010 for the purchase of power from renewable sources.
- There ensued a discussion concerning the sell-back of surplus power from the Department's facilities located in the western part of the country during the current energy crises. Proceeds from the sale are slated to be used to support Departmental purchases of energy from renewable sources for the next three years. The 3% goal can be reached without taxing the Programs to cover the premium.

FMC REVIEW STATUS REPORT

Lead Executive: T.J. Glauthier

- The Deputy Secretary noted that the process was working well with 18 actions currently in process, and the average processing time running about 23 days. He encouraged managers to bring sensitive FMC issues to his attention so that they would not have to lose time educating senior managers of the new administration.
- The Deputy Secretary was asked if he had briefed the Transition Team on the FMC process. He replied that it had been mentioned only briefly due to the compressed transition schedule. It was noted that the incoming administration, rather than the Transition Team, needed to

- recognize the benefits of the FMC. The Deputy Secretary encouraged employees remaining after the transition to educate the new administration regarding the benefits of the FMC process.
- The Chief Operating Officers of the programs thanked the Deputy Secretary for the management changes he had institutionalized.